

**TOWNSHIP OF BALDWIN
REGULAR BOARD MEETING
DECEMBER 6, 2018
2399-90TH ST., BALDWIN, WI.**

Chairman Douglas Veenendall called the meeting to order at 7:00 PM with Supervisors Barbara Zimmerman, Don L. Johnson, Treasurer, Ronda Helgeson and Clerk, Jim Harer present.

Others: Terry Helgeson, Kay Harer, Chris Veenendall, Roxanne Gerhardt, Mike Curtis, Marvin & Angie Luckwaldt, Randy Prochnow and Tom Olson present.

Don L. Johnson moved to approve the agenda as printed. Seconded and carried.

The November board minutes were read. Barbara Zimmerman moved to approve. Seconded and carried.

Bank statements and vendor checks were reviewed. Don L. Johnson moved to approve vendor checks number 9933-9965 for payment. Seconded by Barbara Zimmerman, carried by voice vote.

Assessor Randy Prochnow gave the board an up-date on the transfer of records and the field work required to carry out the assessment for the town starting on January 1, 2019. The biggest challenge was transferring manual records to electronic and photo document out buildings. Randy is expecting the town will get notice from the state this summer that we are out of compliance and will need to reassess next year. The boards questions were answered and Randy signed the Oath of Office.

2019 Operations Budget was handed out, there have been no changes from the budget introduced at the November Budget Hearing expected revenues and expenditures are at \$450,928.00. Barbara Zimmerman moved to officially adopt the 2019 Operations Budget as presented. Seconded by Don L. Johnson, carried by voice vote.

The end of year budget balances and Contingency Funds were reviewed and at present has met the estimated amounts.

Resolution 2018-12-6-1 calls for the transfer of \$2,600 from the Min. Operations Fund to the Garbage and Recycling Fund to cover building improvements made in 2018. A motion was made by Don L. Johnson to so resolve. Seconded by Barbara Zimmerman, carried by voice vote.

January 2019 Caucus date was discussed, Barbara Zimmerman moved to hold the Caucus prior to our regular board meeting on January 3, 2019 at 7:00 PM at the town hall. Seconded by Don L. Johnson, carried by voice vote.

Report on 2018 roadwork was given by the Chair, all scheduled work has been completed and all bills from the county have been paid.

Website development up-date was given by Treasurer, Ronda Helgeson. She took part in a website development Webinar put on by JB Systems and expects it to be online by early January. We will have balance of startup fees, monthly maintenance and a once a year Domain space fee to pay. We will be able to put meeting, garbage, maintenance, election and contact information online when completed.

Small maintenance truck preparation was discussed. The garage door has been completed, the work done by Troy's Carpentry and More, LLC was very professionally done. Results of a search for a small maintenance truck has boiled down to two both from Minnesota and both were looked at by Mike Veenendall and Tim Simmons. 1) Dodge gas with plow, sander and flat bed for \$17,700.00 with 73,000 miles. 2) Ford diesel with plow and dump box for \$23,900 with 89,000 miles. There was support from all those in attendance along with support from our last annual meeting. Don L. Johnson moved to purchase the Ford diesel for an amount not to exceed \$23,900.00. Seconded by Barbara Zimmerman, carried by voice vote. Tim and Doug plan on traveling to St. Cloud the next day to negotiate.

Comprehensive Zoning Up-date is being conducted by the county and are asking town to hold information dates. Barbara Zimmerman made a motion to hold an open house for this purpose prior to our February board meeting on the 7th at 7:00 PM. Seconded by Don L. Johnson, carried by voice vote.

St. Croix County has asked us to sponsor tire collection in September 2019. There was no objection by the board.

Wisconsin Towns Association will conduct their spring District Training sessions in March. Motion by Don L. Johnson to approve any board member who wants to attend. Seconded and carried by voice vote.

There were no correspondences.

(considering)

Public comments: Tim Simmons thanked the town for the purchasing the small truck. Tom Olson stated that he thinks that will be a good investment. Don L. Johnson mentioned there are a lot of poor fire number signs in the town and was wondering if there is a discount for larger orders of those signs.

Future agenda items: Website, building inspection contract.

Since the January date was set with caucus action, Chairman Douglas Veenendall ordered the meeting closed at 8:00 PM.

Approved by board action on January 3, 2019 with (changes).

Douglas Veenendall, Chairman

James Harer, Clerk

